



**Bethel Township Board of Trustees  
November 26, 2024  
Workshop Meeting Agenda V2**

**CALL TO ORDER:** Time: \_\_\_\_\_ Presiding: \_\_\_\_\_  
Roll call: Fire Chief Cahill \_\_\_\_\_ Fiscal Officer Ross \_\_\_\_\_  
Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

**PUBLIC COMMENTS** on items on the Agenda

**ADMINISTRATION & ZONING ITEMS:**

- 1. Sheriff contract (see attached)
- 2. Delta Dental
- 3. Nuisance properties

**FIRE DEPT ITEMS**

- 1. Surplus equipment sales
- 2. Purchase(s) using remaining ARPA funds (see attached)

**ROAD DEPT ITEMS**

- 1. Salt barn repairs (see attached)
- 2. Surplus equipment sales – old mowers
- 3. West Charleston Road repairs – status update and quotes

**FISCAL OFFICER ITEMS:**

- 1. Resolution to adopt the permanent appropriations for 2024 as the temporary appropriations for 2025
- 2. Financial updates

**TRUSTEE ITEMS:**

- 1. OTA conference spending limits
- 2. Woodward Hill 50-40-10 split
- 3. Setting salaries for elected officials
- 4. Cannabis moratorium (6 months beginning June 4, 2024)
- 5. Township Administrator/Zoning Director applications have been reviewed, next step is to conduct interviews which are starting December 5<sup>th</sup>

**OLD BUSINESS:**

***Administration***

- 1. Budget – 5 year plan
- 2. Board retreat – on hold
- 3. Walnut Street dead end
- 4. Archive Social - further consideration?

***Zoning***

- 5. Hook up GIS computer to the network, update GIS

***Fire Dept***

6. None

**Road Dept**

- 7. Speed bump request on Eastland Drive
- 8. Tree removal on Singer Rd. – status update
- 9. Drainage repairs: Pisgah at Agenbroad – status update
- 10. West Charleston Road repairs – status update and quotes
- 11. Surplus equipment sales – old mowers
- 12. Speed bump request on Eastland Drive
- 13. Friendship Park digital mapping – on hold until new Admin is hired

**Trustee Items**

- 14. Fire Dept discussion with Elizabeth Twp – no updates at this time
- 15. Position for an anti-annexation employee – working on job description
- 16. Joint meeting with zoning boards to update zoning resolution text – on hold
- 17. Trustee goals and objectives for 2024 and beyond – no new news
- 18. Review/update our Personnel Policies and Procedures Manual – no updates at this time

**OTHER DISCUSSION TOPICS:**

- 1. None

**MOTION TO ENTER INTO EXECUTIVE SESSION**

1. Pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office.

2. Pursuant to Ohio Revised Code Section 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

If a public body holds an executive session to consider any of the matters listed in divisions (G)(2) to (8) of this section, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in those divisions are to be considered at the executive session.

Motion to enter executive session, which is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project, for the purpose to consult with an attorney regarding negotiations with other political subdivisions respecting requests for economic development assistance and for the purpose to consider the appointment, employment, or compensation of a public employee or official.

Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

Time in Executive Session: \_\_\_\_\_

Return to regular session time: \_\_\_\_\_

**ADJOURNMENT** motioned by \_\_\_\_\_ seconded by \_\_\_\_\_

Vote: Trustee Dick \_\_\_\_\_ Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_

Time: \_\_\_\_\_

ATTACHMENTS

1. Sheriff Contract proposal



November 13, 2024

Bethel Township Trustees  
8735 S. Second St., Brandt  
Tipp City, OH 45371

Dear Township Administrator and Bethel Township Trustees:

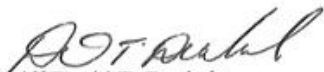
Labor negotiations with the deputies' bargaining took place this year and was ratified resulting in a wage increase of 5% plus \$1.00 per hour market wage adjustment for 2025, 4.5% for 2026 and 3% for 2027. Health insurance costs for the employer have also increased by 4.1%.

The 2024 cost for L.E. services in the Township was \$130,351.00. The 2025 cost will be \$139,971.04. The actual cost to my budget for 2025 for 8.5 hours a day, 365 days per year for L.E. services is \$190,183.25.

I have attached three copies of a proposed one year contract for law enforcement services in 2025 reflecting the 5% wage increase and the \$1.00 per hour market adjustment for your review. If the contract is acceptable, all three copies will need signed and returned to the Sheriff's Office for the Miami County Commissioners to sign. Upon their signing, a copy will be returned to you.

If there are any questions or concerns, please do not hesitate to call. I look forward to our continued partnership in public safety.

Very truly yours,

  
Sheriff David T. Duchak  
Miami County Sheriff

/rlg

## 2. ARPA Fund Information

### ARPA Purchases 2024 (as of 11/25/24)

**\$253,581.03** Starting Balance

Advice#	Date	Payee	Description	Amount	Comments
54402	1/24/2024	Midway Trailer Sales via Park Nat'l Bank CC	Hitch	\$59.28	Started on T&N PO 3, moved to BC 146
54421	2/3/2024	Municipal Emergency Svcs	Boots	\$12,983.80	
54473	3/5/2024	Municipal Emergency Svcs	Boots	\$487.45	
54487	3/11/2024	Atlantic Emer Solutions, Inc	3 battery powered PPV fans	\$16,208.10	
54517	4/4/2024	Flawless	Dump truck door emblem	\$180.00	
54618	7/18/2024	Wagoner Power Equipment	Hustler mowers	\$28,589.72	resolution #24-06-061
54629	7/30/2024	Wagoner Power Equipment	Tires (solid) for new mower	\$410.28	
54630	7/30/2024	Wagoner Power Equipment	Engine oil, filter, etc	\$375.98	
54632	7/30/2024	Playground Boss LLC	Playground equipment	\$63,542.00	resolution #24-06-062
54635	7/30/2024	Atlantic Emer Solutions, Inc	Large diameter supply hose	\$23,307.22	resolution #24-07-069
54654	8/14/2024	KE Rose	Light package for mini dump	\$9,170.67	resolution #24-04-043
54663	8/29/2024	Motorola Solutions	3 batteries, 5 mobile radios, 3 remote speaker mics, 3 portable radios	\$29,875.48	
54681	9/9/2024	Amazon via Park Nat'l Bank CC	antenna adapters, replacement antennas	\$169.72	
54686	9/11/2024	Municipal Emergency Svcs	Boots	\$962.53	
54702	10/2/2024	KE Rose	Steel stand-off brackets for mini dump	\$550.00	
54715	10/9/2024	Atlantic Emer Solutions, Inc	FH-3 hose tester	\$3,442.32	resolution #24-10-091

**\$190,314.55** Expenditures to date

**\$63,266.48** Balance remaining (actual)

### Potential/Committed ARPA Purchases 2024 (as of 11/25/24)

**\$63,266.48** Balance remaining (actual)

Payee	Description	Amount	Comments
Super Vac	freight for PPV fans \$375		bill states FedEx shipping is pre-paid - will invoice 3rd party but we have yet to receive bill; resolution #23-11-077 - will pay from other funds if bill ever shows up
Atlantic Emer Solutions, Inc	Drafting supplies	\$2,584.23	resolution #24-10-091
Phoenix Safety Outfitters	35 Lion Legend Helmets, 3 coats, 3 pant, helmet fronts	\$25,941.25	\$24,210.25 + \$1731; resolution #24-11-102 not to exceed \$26k
Koenig	Equipment for road crew	\$3,098.75	chainsaws, trimmer, extra batteries & chains resolution #24-11-104 not to exceed \$5k
	Rubber mulch for playground	\$6,162.50	estimate=\$5,000-\$16,000, resolution #24-11-103 not to exceed \$10k
	Bethel Twp emblem for trailer	\$900.00	trailer was purchased using ARPA funds resolution #23-11-076
	Repairs to salt barn	\$32,590.00	Durst Bros estimate=\$32,590 - Waiting on second estimate
	Generator	\$0.00	replacement for stolen Honda generator - decided it wasn't needed

**\$71,276.73** Potential expenditures

**-\$8,010.25** Balance remaining (potential)